## ChromeRiver: <u>https://www.obfs.uillinois.edu/travel-</u> resources

## Assign the Delegate in Chrome River

1. Click your name in the upper right corner.

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2. Click Account Settings.



3. Click Delegate Settings

Kimberly Johnson 654715138 kkjohns1	My Delegates		
Personal Settings	A "Delegate" is someone who has full access to your account.		
Preferences Settings	Add New Delegates		
Delegate Settings			

4. Click Add New Delegates.

Kimberly Johnson: kkjohns1 Chad Lewis: lewis2 Jennifer Gavel: jgavel Sindhuri Rekulapally: sindhuri Laura Eichelberger: Laurae