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Subject: Weekly Update #25.1: Vaccinations and Non-Instructional Break Days
Date: Thursday, February 4, 2021 2:25:20 PM

Colleagues:

We'd like to send along a few midweek updates with some late-breaking information:

Vaccinations

- As employees are beginning to be eligible for vaccination, we want everyone to be aware that Library employees, including hourly employees, may count time getting vaccinated as work time.
- We have been notified that the Library will not be asked to provide additional lists of employees to campus. The university will be using broader messaging as groups become eligible following CUPHD guidelines.
- CUPHD controls the order and timing of vaccinations and provides information regarding their criteria on their website at <https://www.c-uphd.org/covid-vaccinations.html>. We are not notified by CUPHD or the university when Library individuals are eligible, so please watch for campus-wide messages and check the campus vaccination information page at <https://covid19.illinois.edu/vaccines-for-covid-19/>.

February 17 and Other Non-Instructional Break Days

- The intent of this day is to provide people time for self-care, recuperation, and to recharge. Please decide for yourself what will best help you to do that and submit time worked as normal, with no need to report any specific activities or feel guilty if you aren't focused on specific Library tasks.
- Accordingly, our Library locations and services will be closed on that day.
- Closing will allow us all to put a pause on generating work, tickets, emails, and notifications for ourselves or our colleagues. It will help ensure that we return with resilience and an ability to address a manageable number of work tasks as an organization and as individuals.
- We do not expect Library employees to make use of benefits for this day unless they have work commitments elsewhere, and there is no expectation that work will be caught up on the following day. That said, if you want to take benefit time on this day, that is always an option.

Best,

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