

# Veterinary Medicine Library

## 2017 Annual Report

### UNIT NARRATIVE

#### *Highlights*

Collection Management – In accordance with the new service model for the Veterinary Medicine Library (see below under *Changes*), the librarian permanently transferred approximately 4,500 items to the Oak Street Facility. The items remaining in the Veterinary Medicine Library, approximately 2,200 items, were determined to be the highest used materials based on historical usage data. Course reserves are still part of the collection but now have a 3-day checkout period to account for the new service model.

Facility – In anticipation of the library space renovation, the librarian and staff worked throughout the fall to prepare the library to move to a temporary space. This involved considerable coordination with College of Veterinary Medicine (CVM) and Library Facilities, Content Management Services, and Library IT to move the collection, furniture, and technology, as well as dispense with a large number of items that would no longer be needed. During winter break, the librarian and staff moved the library to a temporary space on the second floor of the Basic Sciences Building.

Information Services – The librarian and library staff engaged in typical reference interactions throughout the year; many involved helping patrons to access materials, whether online or in print. Once the new service model was implemented, many questions involved helping patrons understand how to use the library, such as how to use the self-check terminal. The librarian also conducted research consultations with College of Veterinary Medicine (CVM) faculty, one-on-one EndNote tutorials with several faculty members and lab groups from various departments, and worked with the Research Data Service to review data management plans for CVM faculty.

#### Instructional Services

The librarian led several instruction sessions for groups of College of Veterinary Medicine students:

- An introduction to library resources for first-year veterinary students in VM 602. This is a required course for all DVM students. The library resources lecture was followed by an in-class assignment given by the instructor, which asked the students to develop a clinical question and then find two scholarly journal articles to support answering the question.
- Several library orientation sessions for successive cohorts of CVM Island Students; a new cohort begins each fall, spring, and summer. These students come to campus

for one year to participate in clinical rotations in order to fulfill requirements to obtain a degree from their home institution.

- An introduction to library resources for students participating in the CVM Summer Research Program. This group included University of Illinois students, as well as students from several other institutions.
- A library orientation session for new residents and interns starting in the Veterinary Teaching Hospital.

The librarian participated as an instructor for one Savvy Researcher workshop:

- Drowning in Citations & PDFs? EndNote Can Help

### ***Changes***

Staff member Cindy Nakea was officially transferred to a position in the Funk ACES Library in Fall 2016. She continued to work occasional hours at Veterinary Medicine Library through the end of 2016 to assist with the move to the temporary library space. Beginning in January 2017, a graduate hourly student assistant began working in the Veterinary Medicine Library courtesy of funding from the head of Funk ACES Library. The student spent 4 hours per week in the Veterinary Medicine Library taking care of tasks such as processing shipping and call slips, discharging and re-shelving materials, and creating and updating libguides; the rest of her hours were spent on the reference desk at Funk ACES Library. This arrangement will continue for the foreseeable future.

Beginning in January 2017, the Veterinary Medicine Library transitioned to a self-service model with very minimal staffing. Patrons are now required to check out materials to themselves using a dedicated computer terminal in the library. This model is the result of work done the previous fall by the CVM Library Committee, along with representatives from the University Library, to identify and balance the needs of both the College of Veterinary Medicine and University Library. From a library perspective, there was a need to change how the Vet Med Library functions due to a long-term sea change in the way patrons use the library, largely because of materials moving online. The college still saw a need for immediate access to some of the print materials, however. Both the Veterinary Medicine Librarian and the AUL for User Services presented about this new service model at a college faculty meeting in order to inform the faculty of the changes and to gather their input.

### ***Challenges***

Collection Management – The implementation of the new service model caused some challenges when it came to collection management. The biggest challenge was figuring out how to manage a circulating collection with one librarian and no staff members. Although the size of the collection in the Vet Med Library was greatly reduced, any size collection requires at least some regular maintenance. Taking into account the low level of staffing, some changes were made to operations. First came the aforementioned reduction in

collection size. Second, the Vet Med Library is no longer a pick-up location for library materials, which eliminates the need to maintain a hold shelf. And third, library shipping and delivery was reduced to three times per week to correspond to the graduate student's scheduled hours.

Facility – As part of the renovation process, the Veterinary Medicine Library was moved during winter break to a temporary location on the second floor of the Basic Sciences Building. The temporary space, while adequate, does not fully accommodate the new service model implemented at the beginning of the year. Primarily this means that access to the space cannot be controlled very well except at a broad level. This has caused some confusion at times, where the door has been locked when it should not have been. It also makes it difficult to help patrons understand how to access the library and collection.

Staffing – Unfortunately, the budget line for staff was eliminated before the new service model for the Veterinary Medicine Library could be agreed upon or implemented. This created considerable challenges throughout the summer and fall of 2016, where it was necessary to hire a succession of temporary staff members in order to keep the library open and functioning. It also had a considerable impact on the development of the new service model, as there will be no funding to staff the library in the foreseeable future.

### ***Unit Annual Goals for FY18***

With the conclusion of the renovation project in August 2017, the primary goal for the fall will be to move the library back to its permanent location on the first floor of the Basic Sciences Building. This will involve scheduling and coordinating with CVM and Library Facilities, Collection Management Services, and Library IT.

### ***Review of FY17 Unit Annual Goals***

The library space will be renovated in the spring of 2017. Consequently, the primary goal for the fall will be to move the library to its temporary location on the second floor of the Veterinary Medicine Basic Sciences Building. COMPLETED

## **STATISTICAL PROFILE**

### ***Facilities***

Total user seating (Fall semester):

- At tables = 68
- At carrels = 46
- At library public work stations = 6
- In group study rooms = 6
- Informal = 12

Total user seating (Spring semester):

- At tables = 8
- At carrels = 0
- At library public work stations = 2
- In group study rooms = 0
- Informal = 0

Total hours open to public per week:

- Summer II 2016 = 42.5
- Fall 2016 = 42.5
- Spring 2017 = 42.5\*
- Summer I 2017 = 40\*

\*Not regularly staffed during these hours

### ***Personnel***

Erin Kerby (Faculty) (1.0 FTE) (July 2016 – June 2017)

Cindy Nakea (Civil Service Staff) (0.25 FTE) (July – December 2016)

FY16 Student Assistant wage budget = \$5,000

Student Assistant FTE = 0.5 (grad hourly)

Extra Help (1.0 FTE) (August – December 2016) = \$12,000

### ***User Services***

- Gate Count = 4,176 (Fall semester only)
- Circulation
  - Charges = 675
  - Renewals = 623
  - Discharges = 691
  - Call slips filled = 309
- Reserves
  - Charges = 496
  - Renewals = 44
  - Discharges = 487
- New titles added = 98
- Reference interactions = 32
- Instruction sessions
  - Number of sessions to groups = 6
  - Number of participants in sessions = 221