

Scholarly Communication & Publishing (SCP) Annual Report
 July 1st 2015 – June 30th 2016
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I Unit Narrative

The Unit Narrative should be **no more than 8 pages** in length and should:

1. Major activities and accomplishments

Due in part to growth in service demands and service commitments for Scholarly Communication and Publishing related efforts routinely routed through the library's Scholarly Commons, and due in part, as well, to the library's strategic commitment to strengthening campus infrastructure to support scholarship and innovation, the Scholarly Communication and Publishing Unit (SCP) was formally established in FY2016.

SCP offices are located on the 4th Floor of the Main Library, conveniently co-located with offices of relevant staff from the library's Scholarly Communication and Repository Services (SCARS) IT group. The unit retains close ties with the Scholarly Commons and with the Research Data Service and works closely with subject Librarians as well as many other talented and invested Librarians and Library staff. Through its grant-supported work ("Publishing Without Walls"), in particular, the SCP unit maintains active partnerships with campus units including GSLIS, the African-American Studies Department, and the Illinois Program for Research in the Humanities. In its first year, FY2016, the SCP units major accomplishments include:

- hired 4 full-time employees
- with the Library Open Licensing Task Force, developed a set of policy recommendations for applying Creative Commons licenses to "corporately-authored" library content (including committee reports, web content, SCP publications, etc.).
- conducted Savvy Researcher workshops on copyrights and permissions.
- developed and implemented informational website content detailing OSTP mandate requirements.
- developed and implemented University of Illinois Open Access policy-related outreach program, including: creating and managing policy waiver request system, creating and maintaining an informational libguide, authoring a mass informational email to researchers, and delivering presentations to library divisions, library faculty meeting, and the Faculty Senate Executive Committee.
- collaboration established with Scholarly Communication and Repository Services (SCARS) IT group to update and evolve IDEALS platform and services.
- collaboration established with Research Data Service (RDS) to achieve greatest benefit from natural alignments between IDEALS and the Illinois Databank (IDB).

- updated and expanded basic communications for OpenCMS-based library website, prepared layout and content designs for migration to new Wordpress-based library website.
- installed, tested, and began piloting open source publishing platform toolchain (including Public Knowledge Project tools [Open Journal Systems and Open Monograph Press], Omeka, Scalar, and Commons in a Box).
- developed workflows, and legal and procedural documentation for new publishing service model
- developed service branding for new library publishing service (dubbed, Illinois Open Publishing Network [IOPN]).
- fostered champions through working with researchers on developing publications for dissemination through library publishing services and platforms.
- Established contract with CrossRef to enable minting of document DOIs.

2. Major Challenges

Because the SCP unit is new, its purpose and processes may remain somewhat mysterious to some segments of the library and the wider campus. Communication is always a challenge in a highly distributed organization. With new efforts the need for communication is significant but also significantly complicated (especially insofar as many of the works are “works-in-progress” rather than easily articulated, fully-formulated processes). Between maintaining basic service activity levels for existing scholarly communication work (IDEALS-related work, Open Access Policy-related work, copyright consultations, committee work, etc.) and dedicating intensive efforts to laying a groundwork for the Publishing Without Walls grant project and the Illinois Open Publishing Network service model, there has been little time for extensive outreach work. With a full team in place in FY2017, communication and outreach efforts should improve significantly.

3. Significant changes

Staffing changes

- In FY2016, 4 FTE were hired (one of these, the research programmer reports to SCP via a dotted-line from IT).

4. Contribution to Library-wide programs, including:

Information services:

- We are the university’s resource for information and expertise related to scholarly communication and scholarly publishing. We coordinate information and workflows associated with the university’s Open Access policy. Along with the Research Data Service, we share responsibility for informing the university of funding agency and publisher public access and archiving policies. In addition to email contract, we maintain an OpenCMS-hosted content related to these policies, and we are

developing an improved, WordPress-hosted version.

Instructional services:

- SCP provides instruction on copyrights, 3rd party permissions, compliance with university, funding agency, and federal open access policies and mandates, publication venues, and publication processes. These are either done as part of the Scholarly Commons' Savvy Researcher Workshop series, in one-on-one consultations, or in venues external to the library.

Scholarly communications and publishing

- As its name suggests, along with the Scholarly Commons and the Research Data Service, SCP serves as the library's primary venue for developing scholarly communication and publishing service models, tools, and expertise. As the production department for the Mellon foundation funded Publishing Without Walls grant, SCP has been developing a robust open source publishing tool chain for researchers affiliated with IPRH and the African-American Studies department. This tool chain, in turn, serves as the core infrastructure for the Illinois Open Publishing Network service, which this year created a networked digital book project for translator Bruce Michelson, and began an hosting arrangement with Media-N, the Journal of the New Media Caucus (a College Art Association Affiliate Society). IOPN also inaugurated an institutional affiliate relationship with Open Humanities Press, a pioneering independent Open Access monograph publisher based in the UK and Australia.

Assessment

- Although not yet complete, one of the first tasks undertaken by the new Repository Services Coordinator (Helenmary Sheridan) has been to evaluate, update, and improve all IDEALS policies, documentation, and workflows. As part of this process, she has begun scrutinizing historical user logs for insight into IDEALS "power users" as well as under-represented user groups.
- Two members of the SCP unit (Aaron McCollough and Chris Maden) are active members of the Publishing Without Walls Research Working Group, which has been conducting a national survey on "understanding the needs of scholars in a contemporary publishing environment." The survey is still open but has so far attracted over 100 responses.

Collection management

- Although SCP does not contribute to traditional collections, the addition of green OA archival copies of local faculty research publications and gray literature in IDEALS, as well as the creation and dissemination of new research publications through the locally maintained IOPN toolchain enrich our collections while contributing to new and developing library access models.

Digital content creation

- The IOPN service creates new digital scholarly publications, including networked books, journals, digital humanities projects, and online exhibits.

Staff training and development;

- Aaron McCollough has hosted several webinars related to Open Access and Library Publishing over the last year.

Public Engagement

- None

Advancement

- None

5. Progress made on Unit Annual Goals for FY2016

- Because Aaron McCollough began work on August 16, 2015 (after FY2015 annual reports had been completed), FY2016 is the first year of formal Annual Unit Goal setting for SCP. Informal goals for the last year, all of which have been successfully met, included: hire Research Programmer, hire Repository Services Coordinator, hire Copyright Librarian, hire Digital Publishing Specialist; identify, pilot, and stabilize suite of open source publishing platform for library digital publishing service provision; create and test (with initial pilot publications) policies and workflows for library digital publishing service provision.

6. Unit Annual Goals for FY17.

- Outreach Goals
 - Promote awareness of Open Access Policy, Role of IDEALS in policy compliance, availability of Waiver & increase campus participation in OA Policy.
 - Expand Copyright(s) instructional and best-practice guidelines offerings
 - Expand IDEALS outreach efforts, based on results from policy and usage-log reviews
 - Expand Publishing services outreach efforts
 - Update IDEALS interface content and user experience
 - Release new, improved web-presence for SCP Unit, with focal areas for Repository Service Coordination, Copyright, and Publishing Services
- Infrastructure
 - Launch stable IOPN publishing platform
 - Update IDEALS feature-set to enable image and multimedia
 - Establish regular usage-reporting provisions all major SCP-related activities

7. Number of GAs (FTE and Head Count) employed during FY16

- N/A

8. funding source for the unit's GAs (e.g., state funds, grant funds, endowment funds);

- N/A

9. the major responsibilities assigned to the GAs in the unit, and an overview of the contributions made (or projects completed) by GAs during the fiscal year.

- N/A

II Statistical Profile

1. Facilities

- User seating counts (if applicable)
 - N/A
- Number of hours open to the public per week (if applicable)
 - N/A

2. Personnel

- Aaron McCollough, Head (Assistant Professor; 1 FTE)
- Christopher Maden, Research Programmer (Academic Professional; dotted-line report from SCARS; 1 FTE) December 2015-Present [hired to support Publishing Without Walls Grant]
- Helenmary Sheridan, Repository Services Coordinator (Academic Professional; 1 FTE) May 2016-Present
- Copyright Librarian (currently vacant; Assistant Professor; 1 FTE) Sara Benson will start August 16, 2016
- Digital Publishing Specialist (currently vacant; Academic Professional; 1 FTE) Janet Swatschenko will start August 16, 2016 [hired to support Publishing Without Walls Grant]

3. User Services

- Gate Count (as reported during FY16 Sweeps Week).
 - N/A
- Circulation (from Voyager circulation reports)
 - N/A

- Reference interactions (from DeskTracker)
 - DeskTracker: N/A for FY 2015-2016
 - Manual Statistics: approximately 44 unique one-on-one interactions via email or in-person

- Presentations (from the Instructional Statistics database)
 - N/A