

MUSIC & PERFORMING ARTS LIBRARY

ANNUAL REPORT

July 1, 2015-June 30, 2016

Prepared by

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I UNIT NARRATIVE

1. Major activities and accomplishments

Much of 2015-2016 was spent both preparing for the departure of John Wagstaff as head of the unit and with one of our two librarians serving a 50% appointment in another unit. However, we did not just tread water. We managed not only to continue our existing services and collection building, but accomplished a number of other things. These include, but aren't limited to the following.

In January 2016 we transitioned from having separate Circulation and Reference desks on the first floor to having one service desk on the first floor. This required extensive planning, additional staff training, and new documentation.

We expanded our loanable technology program to increase the number of iPads from five to seven and added four portable disc drives for patrons who would like to use our CDs or DVDs with their laptops/computers and don't have internal disc drives.

In fall of 2015 we submitted materials in support of the dance department's reaccreditation process and were told that "the assessors said that the library's offerings in the areas of dance materials and of services to dance students were the best that they have seen."

Throughout the year we worked with Tom Habing and Robert Manaster to move MPAL's existing digital collections (Historic US Sheet Music Collection) and release new ones (School of Music Concert Programs; Choral Reference Database) in the BibLeaves interface.

In Spring 2016 we undertook a project to move several hundred playscripts from Stacks to MPAL and also conducted a detailed assessment of our card catalogs to determine whether they need to be kept.

2. and 3. Major challenges/Significant changes in unit

Josh Hankemeier was transferred to MPAL from Undergrad in late summer 2015 to fill our vacant LOA position, which was transformed into a Senior Library Assistant one. From January

2015 forward our 50% Library Assistant position has been vacant. Although interviews were held it was not filled, and we have been told by the Library that the position has been removed from MPAL's lines.

During 2015-2016 Kirstin Dougan was the half-time Classics Librarian and Interim Head of the Classics Library and that limited the amount of time she could spend in MPAL. Much of the slack was taken up by MPAL's GAs and John Wagstaff.

John Wagstaff left MPAL at the end of April 2015 and Kirstin Dougan was appointed interim Head for a time period not to exceed three years. It is anticipated that we will be able to fill her old position with a visiting librarian for the duration. We are also continuing the 25% appointment of Ritse Adefolalu who was with us last year as an ARL/MLA Diversity fellow and are increasing two of our GAs to 15hr/week appointments to help cover the gap in reference hours and other work caused by John's departure.

In January 2016 we transitioned from having separate Circulation and Reference desks on the first floor to having one service desk on the first floor. This made a significant change to how much work reference staff can get done at the desk when not helping patrons, as they now serve as backup for circulation and receive more reference referrals from the circulation staff.

4. Contributions to Library-wide programs

MPAL librarians and staff made their usual contribution to the University Library's mission by providing library tours, classroom instruction sessions, and individual research appointments during the year. We continued to build new collections and manage our existing ones, including conducting an assessment of our reference collection in Summer 2015. We also continued to processing special collections materials, which MPAL has had for quite some time, as well as updating our online information about our special collections (especially those that overlap with the Sousa Archive and Center for American Music).

Also worth mentioning here is MPAL's work with the Krannert Centre for the Performing Arts in regard to bringing information on the library's holdings to the attention of those attending events at Krannert. The monthly guides created by MPAL have received a lot of attention, and we know that they are frequently consulted. Two of the top-ten most viewed MPAL guides from 2015-2016 are KCPA guides, and an additional three KCPA guides appear in the top twenty most-viewed MPAL guides for the year.

5. Progress towards last year's goals

Last year's goals were not stated in a very detailed or measurable way ("to make progress on as

many of these projects as possible; and to continue to offer high-quality service to our many patrons.”) However, we did continue to maintain our services during a challenging year and did make progress on existing and new projects.

6. Our Goals for FY17

- Make inroads in processing or deaccessioning the remaining unprocessed gift collections in MPAL (and at the U of I Press building basement), including a recent 3000 title CD bequest.
- Improve the physical environment of MPAL through “new” furniture and better arrangement of space for patrons and collections.
- Improve catalog holdings for the following materials
 - Deweys in our reference collection (there aren’t any, but the catalog thinks there are)
 - MTs—make sure their formats as scores or books are accurately reflected
 - Marcettes and MARS mismatches
- Host our 4th biennial Faculty Showcase in Spring 2017, collaborating with Ricker and expanding to include Art and Architecture so that all of the College of FAA is represented.
- Shepherd the MPAL player piano restoration project to completion, including renovation of space for display/use of the piano and associated piano rolls.

7.-9. GAs

Four GAs, 1.0 FTE total (0.50 state funded; 0.25 FTE, funded by the Lawrence King endowment; 0.25 FTE, funded by the ARL/MLA Diversity Initiative)

Our GAs were fundamental to MPAL’s operations this year especially, as Kirstin Dougan’s time was split between Classics and MPAL. With a heavy service commitment (including as Vice Chair of EC), this meant that Kirstin’s time in MPAL was limited. Each GA spent 6 hours a week at the reference desk, which combined was more than half of the reference hours we offered. Additionally, each GA had special projects that they worked on, with major examples listed here:

Leah Dudak: Krannert Center LibGuide creation; collection development and ordering

Hannah Jellen: special Collections processing

Katherine Ramsey: theatre collection development projects and ordering

Ritse Adefolalu: card catalog removal assessment project

II Statistical Profile

1. Facilities

- User seating counts (if applicable)
 - at tables 80
 - at carrels 56

- at public workstations 19
- at index tables 4
- in group study rooms 25
- informal/other 9
- Number of hours open to the public per week (if applicable)
 - Summer II 2015 48 hours per week
 - Fall 2015 75.5 hours per week
 - Spring 2015 75.5 hours per week
 - Summer I 2016 40 hours per week

2. Personnel

Faculty

Kirstin Dougan (1.0 FTE)

(but additionally held a .5FTE appointment as Classics Librarian from Aug 16 2015-May 15, 2016)

John Wagstaff (1.0 FTE) (until April 30, 2015)

Staff

William Buss (1.0 FTE)

David Butler (1.0 FTE)

Josh Hankemeier (1.0 FTE, beginning August 2015)

Diane Pye (1.0 FTE)

Nancy Taylor (1.0 FTE)

Graduate Assistants

Leah Dudak (0.25 FTE, state funded; shared position with RIS)

Hannah Jellen (0.25 FTE, state funded; shared position with SACAM)

Katherine Ramsey (0.25 FTE, funded by the Lawrence King endowment; shared position with LLL)

Ritse Adefolalu (0.25 FTE, funded by the ARL/MLA Diversity Initiative)

Student Assistants

MPAL's FY16 student assistant wage budget was \$22,910 (a 28% reduction from the previous year). We employed approximately 7 student workers this year.

3. User Services

- Gate Count (as reported during FY16 Sweeps Weeks).
 - Sweeps week fall 2015: 2578
 - Sweeps week Spring 2016: 2557

- Extrapolated yearly total: 82152
- Circulation (from Voyager circulation reports)

| Charges | Renewals | Discharges |
|---------|----------|------------|
| 23104 | 19654 | 22950 |

- Reference interactions (from DeskTracker; actual count for 2015-2016)
3692 all types, all MPAL locations
- Presentations (from the Instructional Statistics database)
 - Number of presentations to groups 28
 - Number of participants in group presentations 547

4. Other statistics

Minerva stats

From Minerva’s creation in October 2013 to June 2016, the MPAL map was accessed 227 times and there were 3978 MPAL location catalog searches.

LibGuide usage

MPAL has 72 active guides, including our monthly Krannert Center guides, which received 15630 views in 2015-2016. Our most popular guides were:

| | |
|---|------|
| Music Quals and Prelims Guide (DMA and PhD) | 1076 |
| Theatre Research Resources | 827 |
| Krannert Center Events: February 2016 | 685 |
| Dance Resources | 622 |
| Krannert Center Events: March 2016 | 588 |
| Music 133: Introduction to World Music | 587 |
| Music and Performing Arts Library: Welcome New Students | 551 |
| Music 533: Music Education Resources | 520 |
| Musical Theatre | 520 |
| Music 511: Foundations and Methods of Musicology I | 494 |

iPad circulation (as recorded in Voyager)

From the time we started loaning them our iPads (initially five, with two more added in April 2015), which have a one-week loan period with possibility of renewal, have circulated a total of 228 times.