

I. Unit Narrative

2011/2012 was a year of change and small glimmers of hope for the Map Library. The Map Library began the process of re-invention which was needed after the removal of geography materials from the unit during summer 2011. The Map Library's major activities focused on providing continuous reference services regardless of disruptions from outside the unit, increasing access to the unit's holdings through full and correct bibliographic records, and preparing and transferring materials to Oak Street.

Operations were greatly impacted by the need to evacuate perimeter spaces (office in Room 412/414 and Room 408) for renovation and chimney stabilization.

Reference Services

Web Site Revision/Design Update

Throughout the entire academic year, Alicia Schofield volunteered 4 hours per week in the Map Library. Her primary task was to redesign the Map Library's website reflecting the unit's redefined scope using CMS. By the end of the year, she had completed this task. Her work requires a final review and some additional information needs to be added. It is anticipated to be launched during winter break, 2012/13.

Sanborn Scanning

Scanning the collection of Sanborn fire insurance maps for Illinois cities was an unanticipated project. Upon encouragement from the head of Digital Content Creation, a proposal/suggestion was submitted to scan loose (not bound) Sanborn maps for Champaign, Urbana, East St. Louis, and Chicago. Scanning began with Champaign and Urbana in January and continued through the spring semester and into the summer. All of Champaign, Urbana, and East St. Louis, prior to 1923, were completed as well as through Chicago volume 21, a total of 3,274 sheets in 42 separately cataloged sets. All of the volumes slated for this round of scanning were cataloged prior to the beginning of scanning by either the unit head or by a graduate hourly employee. None of the images have been made available for viewing yet because of server space and configuration problems. It is hope that once the images are available a link will be made between the bibliographic records in the online catalog and the location of the images.

Access to Geology Maps Housed at Oak Street

It is fortunate that there have been very few (fewer than five) requests for geologic maps that were rehoused at Oak Street from the Natural History Building during the fall semester. Because of the way that the materials were moved, *en masse* in a freezer truck rather than title-by-title, we are unable to rely on Voyager-based requests for the materials. It is not clear to potential users who have identified an item in this partially cataloged group of materials where the item is or how to obtain it. Geology maps, unless processed in months after the move, according to Voyager are still in a location called "Geology Maps" or "Library Main Stacks – Unverified Location." Applicable records in both of these locations need to be identified and a batch edit of holding records needs to be done to include a statement such as "To access this title, please request assistance at the Map Library (Room 418 Library)."

David Griffiths is a part-time member of the Library's cataloging staff whose primary responsibility is cataloging the geology maps. David was trained by the Map Library unit head in cataloging maps during

summer and early fall 2011. He is working out of a conference room that has been set aside for his use in the Oak Street facility. Because, at this time, David has the most hands-on and practical experience with the geology map collection at Oak Street, as well as being physically stationed at Oak Street, we are relying on his investigative skills, limited time, and good nature to provide access service to the collection. **Without David's assistance, the Library would not be able to provide any access to the geology maps at all** because of the collection's cataloging status, staffing at both the Map Library and the Oak Street Facility, and the way that the collection was moved in bulk out of the basement of Natural History.

In fall 2011, a freezer truck was loaded at Natural History with geology maps. The maps had to be frozen prior to placing them in map drawers at Oak Street because of concerns about a silverfish infestation. The maps were organized so that when they were unloaded at Oak Street the movers could place the maps into the map cases in the same call number or alphabetical order (depending on the kind of map and its organizational needs) as they had been in at Natural History. It was hoped that this would assist in locating requested materials while the collection was still being processed. The geology map collection has a mix of cataloged and uncataloged maps; the two states of bibliographic control are interfiled.

Although the geology maps are physically in Oak Street they are, for the most part, not "intellectually" part of the Oak Street holdings because they have not been inprocessed using Oak Street's collection management software. Once a geology map title has been cataloged it is then officially inprocessed by the Oak Street Facility and can be requested through the online catalog. Until the cataloging verification and inprocessing steps have been completed, we will need to rely on a more human-based search and retrieval system (aka David). Because the cataloged and uncataloged maps are interfiled and with the way that the Oak Street Facility's inventory control software works, the Library was not able to simply do a batch location change in the online catalog from Geology to Oak Street and provide retrieval automatically.

The Oak Street staff is not trained to search for specific titles using call numbers or title information. Their sole focus is on finding requested items based on physical shelf/drawer location and matching a 14-digit barcode. We cannot ask the Oak Street staff to search for and retrieve anything that does not have a shelving location and barcode assigned. The Map Library's staff is very small and cannot always leave the unit to provide timely or lengthy assistance outside of the building. So, we will continue to need to rely on David. Requests for materials from the geology map collection have been sent to David via e-mail. He searches for them, catalogs as needed, and then interfaces with the Oak Street staff to get the map sheets boxed for shipping and sent out. Requested geology maps are sent to the Map Library for use and possible circulation because the Map Library is the only library on campus with experience working with cartographic items and equipped to circulate maps in appropriate containers.

Bibliographic Access/Collection Maintenance

Cataloging

Unit staff catalog, classify, and mark all maps that are new to the unit. Because of the nature of cartographic materials, cataloging must be done in the unit with the collection readily at hand to compare editions and identify duplicative materials as often editions and duplicates cannot be identified by merely examining the bibliographic record.

The aim is to keep pace with new acquisitions and decrease the size of the map cataloging backlog. Pace keeping and some progress on backlog reduction is possible but only through the efforts of a full-time map cataloger and substantial work by the unit head. The map cataloging backlog is somewhat innumerable as it is stored in multiple locations and differing containers and because uncataloged items are often found interfiled with fully-processed titles. A large group of mid- to late-20th-century Soviet-published, Russian-language maps was unearthed early in the spring and was a primary focus of effort for the remainder of the year. A multi-year focus continues to be processing an extensive gift collection of oil company highway map. Processing these materials also affords an opportunity to correct cataloging for similar materials that have already been handled.

RDA Training

The unit head and map cataloger attended an online session on RDA for cartographic materials. The map cataloger has attended additional, local sessions on more general aspects and applications of RDA.

Map Shelf Reading

Student employees were charged with shelf reading the map collection classified using the Library of Congress G-Schedule and housed in Room 418. The project had multiple aspects: appropriate call number order; identifying and relocating page-sized maps to the unit's vertical files; replacing brittle and badly torn map folders; mending maps; and identifying and handing off to the unit head maps with mal-formed call numbers. The last aspect had to be dropped because the collection includes so many items with mal-formed call numbers (incomplete dates, incomplete author codes, incorrect codes for thematic titles) that the unit head was unable to keep up with the material flow. The only portion of the unit's holdings that has not been shelf read in the past 3-5 years or is not actively being processed is the vertical file.

New Service Models (NSM)

Oak Street Transfers

One graduate hourly employee, funded by the Library's Office of Collections through the NEH Challenge Grant, was employed 16-20 hours per week to create holding and item records, mark/remark call numbers as needed, and pack boxes of maps for shipment to Oak Street. The unit head continued the task of verifying and upgrading, correcting, or creating bibliographic records associated with map sets being transferred.

During the year, 648 titles comprised of 40,826 sheets were sent to Oak Street. The total sending since the first shipment in summer 2009 is 1,454 titles, 77,587 sheets housed in 3,075 folders.

Transferring maps to Oak Street is being undertaken solely with the intent of relieving pressure on storage conditions for the materials already in the Map and Geography Library. Geology maps, transferred to Oak Street *en masse* from the basement of the Natural History Building in fall 2011, will not be transferred to the Map Library. Nor will the Map Library's footprint be reduced. It is foreseen that the large part of materials transfer will be completed during fall 2012 after which the materials remaining in 408 will be shifted to consolidate empty drawers and create space for maps shifted from elsewhere in the unit. The first materials moved into 408 will be USGS topographic quadrangles from Rom 418. They will be followed by non-Illinois, pre-20th century maps which have been housed in the unit office.

USGS Topographic Maps from Geology Library

Work with Geology Library topographic maps did not occur during the fall because of the move of the Geology map collection from the basement of the Natural History Building to Oak Street. Work resumed on a limited basis in the spring. The unit head and graduate hourly employee made a few trips to Oak Street to roll and pack into shipping tubs topographic maps that had been moved from Natural History. 981 map sheets were received and compared; 240 were added to the Map Library's collection. The remainder was withdrawn.

Geography Materials Transfer

The transfer of geography monographs and journals to Education and Social Sciences, Main Stacks, or Oak Street was essentially completed prior to the beginning of the academic year. This would not have been possible without Education and Social Sciences staff member Linda Luman who took charge of handling all of the geography serial titles regardless of their destination. Throughout the year, monographic geography materials were returned that had been on loan when the transfers were undertaken. The unit head checked all returns and verified which titles were no longer appropriate for retention in the Map Library. These were shelved behind the circulation desk and periodically staff in Education and Social Sciences was contacted to collect and transport the volumes out of the Map Library. By the end of the year, this material flow had substantially slowed but had not yet halted.

Geography Collection Development

In fall of 2010, the unit head (the Map and Geography Librarian) participated in discussions of the Social and Applied Health Sciences Planning Team. In that group's report, a recommendation was made to transfer geography materials to the Education and Social Sciences Library and that the unit head (who has over 25 years of geography collection development experience and who is ABD in geography from the highly-ranked geography department at the University of Washington) would continue to handle geography collection development.

A follow-up team during 2012, the Social Sciences, Health and Education Implementation Team, included the following recommendation: Discuss reassignment of responsibility for collection development and fund management for geography from the Map Librarian to a designated librarian in SSHEL with a decision reached by FY14. The Map and Geography Librarian was not included in the discussion about this recommendation but was invited to meet with the implementation team leader after the report had been distributed in the spring. The rationale stated for this change was that the Map and Geography Librarian would not know what materials were needed because the Map and Geography Librarian was not answering geography-focused reference questions at the Social Sciences, Health and Education Library's reference desk. Not wanting to be seen as combative or non-supportive, the Map and Geography Librarian did not refute this assumption during the meeting. The assumption that collection development needs can be understood merely through the prism of reference interaction is a fallacy. The discipline of geography is so broad and multi-faceted that reference questions will never reflect the scope of materials needed to support the work of the faculty and students appropriately and adequately. Standard sources such as Choice reviews include very few geography-related materials. Subject headings for geography works do not always include the word "geography" nor are all geographic works classified under the G-Classification Schedule. While the premise of reference-based subject collection development is troubling as it will not result in a well-balanced and representative collection, even more troubling is the Library's willingness to either not take advantage of experienced resources already available or to negate the subject expertise of a member of the Library faculty.

Name Change

Less than two weeks before the beginning of the fall semester, the unit head was alerted by a Library administration secretary that a new name for the unit was needed in order for printed schedules to be produced in time for the start of the semester. This request made sense as the contents of the unit had changed dramatically over the summer. The unit head sent “Cartographic and Geospatial Resources Library” to the secretary but was then told that the name needed to go to the Associate University Librarian for Services for approval. Unfortunately, that was not the full story. The Associate University Librarian for Services was told that he needed to submit the name to the University Librarian for approval by the Executive Committee. Upon learning this, the unit head hurriedly cobbled together a rationale for consideration by the Executive Committee. The proposal was denied. The unit head requested an opportunity to meet with Executive Committee and prepared a PowerPoint presentation for a meeting on August 29. The Executive Committee did not deny the proposal nor did it recommend the name change to the University Librarian. Instead the unit head was directed to consult more widely, specifically with other Special Collections Division members and the Scholarly Commons. This was done via e-mail – Division members were supportive and could not understand why the Library did not trust the judgment and knowledge of the unit head to know how to best describe and label the unit. The single response from someone affiliated with the Scholarly Commons indicated lack of interest. The unit head met with Scholarly Commons staff on September 29. The head of Scholarly Commons also was serving on Executive Committee. Scholarly Commons was seemingly concerned that the name being suggested would be confusing to Library users and staff. A report of these meetings with a reiteration of the proposed name was sent to Executive Committee on October 3 and was finally discussed on October 21. Executive Committee sent a member to speak with the unit head; the gist of the conversation was that the unit head was to again consult with the head of Scholarly Commons. To the unit head, this seemed to be fruitless and time wasting; the conversation had already been had and would merely be repeated. On November 14, the Executive Committee decided that it would wait for the unit head to resubmit the proposal and the unit head received an e-mail from the University Librarian indicating that the name of the unit would be Map Library until another proposal was received. At this point, actually at the point of the conversation with the Executive Committee member after the October 21 meeting, the unit head threw her hands up in disgust, decided that too much time had already been wasted, and so moved on to more pressing unit administrative and processing matters.

The name of the unit has been degraded or retrograded to Map Library. This is a mid-20th century concept. The unit holds much more than maps. But because of apparent limited capacity to understand or appreciate the scope of the unit and because of territoriality, a more progressive and encompassing name was shot down.

This entire process was a debacle. It had no obvious path, no outlined steps, and seemed circular. From the perspective of the unit head, it appears that the process was being made up as it moved on. The directive to consult more widely, in particular to consult again with the head of Scholarly Commons, felt like make-work. The amount of time required to prepare multiple justification documents, to consult or poll, and to synthesize and report on consultation was onerous and without an outcome.

Graduate Assistants

Brandon Pieczko served as quarter-time graduate assistant; his position was created because of the unit head’s appointment as Special Collections Coordinator. Brandon was tasked with a division-wide assignment to increase access to special collections rather than on a project focusing solely on the Map Library. During the two semesters, he researched and expanded descriptions of known collections listed

in Jean Major's 1974 listing *Collections Acquired by the University of Illinois Library at Urbana-Champaign, 1897-1974: A Catalog* with an emphasis on determining where special collections are currently located and collecting data needed to create more robust collection descriptions. Data was collected in an Excel spreadsheet. Brandon consulted with the Division regarding its needs and preferences as well as with faculty in CAM, RBML, and University Archives. He began the work of converting the spreadsheet to MARC records for inclusion in the online catalog but was able to finish before the end of his appointment. This work will be carried forward by the unit head on behalf of the Special Collections Division.

Physical Environment

Reconfiguration of 418 Collections Space

The transfer out of geography monographs and serials reduced the book (non Q. and F. volumes) approximately by half. The remaining books and serials and the unit's extensive collection of gazetteers were shifted onto shelving in the north half of the room. The shelving was removed from the south half of the room and from the east wall. The south and east walls were painted, and the floor well cleaned. The 27 four- and five-drawer vertical file cabinets (24 from the office and 3 from other locations in Room 418) were moved into the cleared space. This allows access to the aerial photography collection during all hours that the unit is open. The move also was the lynch pin for making possible a renovation of Rooms 412 and 414, the unit's office space.

Office Renovation

With the large move of aerial photography out of the office, half of Room 414 (north office space) was empty. It was decided that this vacancy should be taken advantage of by clearing the office completely and renovating the space. According to a stenciled date near the base of a door, the space had not been painted since the early 1970s. The paint was dirty and discolored. The brown "battleship" flooring had deteriorated substantially to the point that the concrete subfloor was visible and creating particulate that was airborne and distributed on all surfaces. All of the pre-twentieth century atlases and small-scale United States Geological Survey topographic quadrangles were relocated to Room 425 (formerly the Modern Languages and Linguistics Library). Kate Swan's work station was also moved to Room 425 from Room 412. Jim Cotter's work station was moved to the reading room segment of 418. The graduate student work station was moved to Room 412 into Kate Swan's former space. After the room was cleared, the flooring was removed and replaced with white tiles, the walls were painted, new lamps were installed in light fixtures, and additional power and data were pulled. After this work was completed, Jim Cotter's and the graduate student's work stations were returned to Room 414 as were the atlas and topographic map collections. Additionally, Jenny Johnson's (unit head) work station was moved into Room 414 from Room 412. The pre-twentieth century map collection, including Sanborn fire insurance maps, was moved to Room 425 where Kate Swan continued to be stationed. This cleared Room 412 so that the same work, floors, walls, lights, and power/data, could be completed in the remainder of the office. All of the office renovation work was completed by mid-spring semester but Room 412 could not be occupied because of chimney stabilization work.

Chimney Stabilization

Chimney stabilization, to internally shore up the decorative chimneys, all of which have footings on the building's fourth floor deck, was slated to occur during summer 2012. Perimeter spaces in the Main Library had to be cleared. Because of dust concerns, the pre-twentieth century map collection remains in Room 425 rather than returning to Room 412. The unit head is unable to relocate to Room 412

because the office/desk area is immediately next to a chimney wall. Additionally, the unit was asked to clear both ends of Room 408 to create stabilization project work space. Enough materials had been previously transferred to Oak Street to make clearing three stacks of map cases (twelve five-drawer cases) fairly easy. The empty cases were stored in Room 425. Although there was concern about dust in map cases and on materials stored on top of map cases, there is no place in the Main Library where this portion of the collection could be moved. It was agreed that the contractors would wrap the map cases in plastic sheeting before drilling through the chimney walls. Chemicals were applied to strip paint from all impacted walls and four holes, with two additional areas having plaster removed to expose the underlying brick, were cut into the wall on the south end of Room 412. This created a dust storm of fine (flour consistency) pink dust that travelled out of the room when the door was opened/closed and on the shoes and clothing of construction workers. The dust was being tracked into Rooms 414 and 418. A specific pointed request had to be made in order to remind the contractors that they were required to damp mop the hallway floor to control the dust. After the reminder, the contractors mopped often and the movement of dust was greatly reduced. Seeing the amount of dust produced from cutting into one wall raised concerns about dust in Room 408 where holes would be cut in both of the end walls. Fortunately, it was determined that access was not needed at the base of the chimneys on both sides; cutting holes on one side appeared to be sufficient. So it appears that holes will not need to be cut through the Room 408 sides of the chimneys. [This appears to have changed again at the time that this annual report was being written.] But the unit will need to wait until the project is completed and the walls repainted before the map cases can be returned and the shift of map sets, in response to transfers to Oak Street, can be begun. There is a construction delay and no target date for completion has been communicated to the unit head.

There is supposed to be an additional project component to replace windows. This action is greatly needed as windows in the unit do not fit properly, allow wind and rain to enter, and are beginning to lose panes as the wood frames continue to deteriorate. There also has been no date communicated regarding this work.

Room 425

Room 425 has become a pressure release valve for the Map Library during office renovation and the long, never-ending process of chimney stabilization. Four empty stacks of map cases (12 5-drawer units) have been stored in 425 from 408. Two groups of collections and equipment were sent from the office. The first wave included pre-20th century atlases, US Geological Survey small-scale topographic maps, 2 5-drawer map cases of uncataloged materials, and Kate Swan's workstation. After the north portion of the office was renovated, all of the collection materials were moved back but Kate Swan remained in 425. The second wave of materials moved to 425 were all of the pre-20th century maps, including Sanborn fire insurance maps, housed in the south portion of the office.

Room 425 has other occupants. Initially South Asian collections were also stored in the space. Those were removed and materials from the Classics Library were moved in. Additionally, Digital Content Creation (DCC) has moved its entire scanning operation into the 425 office suite. There were some difficulties establishing appropriate security for and access into the room. In the spring, the room was re-keyed. The co-habitation of the space with DCC has gone well and has improved communication between the two units regarding scanning projects and orders. Doors have been signed so that DCC always enters the room through the door closest to the office suite. Those needing access to the map collection, Kate Swan, or collections of other units enter through the door closest to the old circulation desk. There were some incidents of patrons being escorted into the space but left there unmonitored by Classics; this made it appear that Kate Swan was either going to function as an information source for

patrons or was responsible for the security of Classics' materials. Additionally, a few Classics readers knocked on the 425 door to request access to the collection. Signs directing Classics readers to the Classics Library have been posted on the door, and a number of conversations were had with Classics regarding patron access to the space. It appears that the situation has stabilized after a rocky and uncomfortable start.

Space Proposal

An opportunity was extended to all Library faculty in the spring to submit proposals for major space assignments, specifically in Rooms 220 and 146. The unit head, in consultation with the Special Collections Division, submitted a proposal that the Map Library be moved from the fourth floor to Room 220. The call for proposals specifically indicated that a guiding principle in making a decision would be continued movement of public services units off of the fourth floor; at this time, only two public service units remain – Maps and Classics. Moving to Room 220 would also give the unit a never previously possible opportunity to improve access to collections, user services and collection preservation and security as well as implement information technologies. Small office spaces with inadequate horizontal spaces for working with large map sheets and spaces that multi-task as collection storage, processing, and user consultation, access, and reading areas have hamstrung the unit's abilities to provide stellar user services as well as to process materials quickly and securely. It was envisioned that moving the Map Library to Room 220 would create a synergy between Maps and History and Philosophy as well as between Maps and other units of the Special Collections Division, specifically Illinois History and Rare Books. Additionally, the University Archives requested the space in Room 146. If both of these moves had been approved, the northwest quarter of the Main Library would be a hub of special collections activity. Unfortunately, although the advertised date of notification of the decisions was to be July 1, no decisions have been announced.

Technology Needs

Office Scanner

We have been unable to scan using the office scanner/copier/printer since Windows 7 was installed in fall 2011. We have continued scanning small indexes and samples of map sets for the Oak Street transfer project using the public workstation scanner.

Public Scanner

If this scanner was not available, we would not be able to continue scanning indexes and samples for map sets that are being processed for transfer to Oak Street. The scanner is a desk-top scanner and can accommodate pieces that are roughly 8.5 x 11 inches. Library users are unable to scan maps or aerial photographs larger than this in a single piece. Most maps and aerial photographs **are** larger than 8.5 x 11 inches. Having a larger scanner available for quick patron use would be an invaluable and highly desired service.

Committee Participation

Jenny Marie Johnson – Data Services Committee, Geology Library Maps Ad Hoc Planning Group, High Density Storage Facility Coordinator Search Committee (replaced in July due to summer schedule), Latin American and Caribbean Librarian Search Committee, Special Collections Division Coordinator, Senior Special Collections Conservator Search Committee, Content Access Policy and Technology, Web-Scale Discovery Implementation Team, partial coverage for Karen Hogenboom sabbatical

Jim Cotter – Voyager Circulation Team

Kate Swan – Health & Safety Steward of Local 698, certified steward for Library's Group H employees

Progress on 2011-2012 Goals

Complete transfer of Geography materials to Education & Social Science Library – completed except for materials that were on loan when transfer was undertaken

Reconfigure last room of 418 – removing shelving, relocating aerial photography vertical files from office -- completed

Reorganize office/desk configuration – begun but unable to complete due to chimney stabilization project

Transfer maps to Oak Street -- continuing

Shift USGS topographic maps from 418 and non-Illinois historic maps from office into 408 – unable to begin because of impacts on Rooms 412/414 and 408 by chimney stabilization project that were not known when goal was written

Revise unit website – revision completed but not yet completely reviewed and launched

2012-2013 Goals

Review and launch unit website

Revise printed unit guides

Inventory Knoedler negative collection

Revise Map Cataloging Manual to reflect RDA implementation

Shelfread vertical file collection

Develop a method to link scans of indexes and samples of map sets transferred to bibliographic records

Shift USGS topographic maps from 418 and non-Illinois historic maps from office into 408

II. Statistical Profile

Facilities

User Seating – 16 at table; 1 at online catalog; 1 at computer workstation

The number of computer station seats was reduced by one because of space constraints due to chimney stabilization.

Personnel

Jenny Marie Johnson – Unit Head

Jim Cotter – Senior Library Specialist (Operations)

Kate Swan – Senior Library Specialist (Map Cataloging)

Brandon Pieczko – Graduate Assistant (25%, Special Collections)

User Services

Gate and Head Count

Circulation

Initial and Renewal (from Voyager) –

Initial and Renewal of Map and Geography Materials regardless of location of charge –

Manual (from unit counts) – 2,806

Aerial Photographs Pulled at Patron Request (from unit counts) – 2,648
Items Filed/Reshelfed (estimated from student employee reporting, low count) – 8,431

Reference Counts

Hours Open per Week

Summer II 2011 – 20

Fall 2011 – 49.5

Spring 2012 – 49.5

Summer I 2012 – 20

Collection Management

Totals based on unit-gathered statistics, not statistics supplied by Content Access and Management. These statistics are not required by the current annual report format but are included for future use and historical record.

Map Acquisitions

Cataloged Maps	4,986
Non-Cataloged Maps*	902
Aerial Photographs	0
Gross Additions	5,481
Maps Withdrawn	1,454
Net Additions	4027
Total Map^ and Aerial Photograph** Holdings	619,141

*Includes topographic maps from the former Geology Library rehoused from Oak Street.

^ Includes 77,587 sheets from Map and Geography now housed at Oak Street. The Map and Geography Library continues to be responsible for bibliographic control and access to these in-room use only items. Does not include maps transferred to Oak Street from the former Geology Library.

**Aerial Photograph Holdings Subtotal = 190,261. This does not include ca. 80,000 unprocessed aerial photograph negatives received as a gift in 2000/2001 or the unknown number of photographs and stereograms that comprise the collection of the University's (defunct) Committee on Aerial Photography.

Map Cataloging

Original Cataloging – materials new to the collection

Records = 1,349

Pieces = 1,675

Copy Cataloging – materials new to the collection

Records = 1,392

Pieces = 3,311

Mellon Record Corrections – rectifying records added to the bibliographic database during the Mellon-funded retrospective conversion project which did not match the items they purported to describe.

Records = 239

Other Bibliographic Record Improvements

Records = 803

Pieces = 1,509

Set Holdings Enhancement/Completion – includes creation of complete holding record and all appropriate item records and barcoding of sheets; may include listing of pieces in bibliographic record

Records = 1,217 (includes 648 sets from Oak Street transfer preparation)

Pieces = 41,905 (includes 40,826 sheets from Oak Street transfer preparation)