

Unit Annual Report Literatures and Languages Library

I Unit Narrative

The Literatures and Languages Library's (LLL) mission is to provide library materials and services to the UIUC campus for research and study of the literature and languages of Western Europe, North and South America, and Franco- and Luso-phone Africa as well as cinema studies, translation studies and linguistics. The unit serves as the primary library for the School of Literatures, Cultures and Linguistics, the Department of English, and Cinema Studies. The unit's major functions are the selection and ordering of print and online materials (books, journals, magazines, films, reference works and databases), reference, instruction, and outreach to the campus and local community. Through its various activities the LLL participates in the Library's strategic mission to the UIUC campus. Last year was the Literatures and Languages' first full year of operation. The expertise, hard work and dedication of the staff of the LLL resulted in a great many achievements in FY12, the main ones being presented here.

Staffing

The LLL is home to three library professionals: Paula Carns, Head, Literatures and Languages Library and Librarian for Literatures and Languages covering continental European (with the exception of French) and Latin American literature, linguistics and translation studies. She is also the Interim Librarian for Latin America and the Caribbean and as a consequence is part of the International and Area Studies Library. Harriett Green is the English and Digital Humanities Librarian, who also offers office hours and works closely with the Scholarly Commons as part of her services for digital humanities. Robert Cagle is the Cinema Studies and Media Services Specialist. Caroline Szylowicz, Kolb-Proust Librarian Curator of Rare Books and Manuscripts, continues to be the librarian for French studies though she is no longer officially apart of the unit, now being full-time in the Rare Book and Manuscript Library. Caroline still purchases materials for French language and literature, is the liaison with the Department of French and provides them with instruction and upper-level reference; basic reference, however, is handled in the LLL. The profile of the LLL's professional staff changed last year with the departure of the Librarian for Germanic Language and Literature, Linguistics and Translation Studies. Paula Carns assumed these duties in exchange for Latin American and Caribbean Studies except for literatures and languages, which she will continue to do. However, until the arrival of the new LACS librarian December 2013, she will continue to manage this area. The LLL had two civil service staff: Tony Hynes, Senior Library Specialist, and Carl Graves, Library Assistant, who joined the LLL staff in June 2012 to provide coverage at the circulation desk and help with processing. In FY 12 the LLL had three graduate assistants (see more below) and six Student Assistants.

In FY12 LLL faced two challenges with regards to staff. The first challenge was the diminution of professional staff. The departure of the Librarian for Germanic Language and Literature, Linguistics and Translation Studies reduced the professional staff from 4.5 to 3.5 FTE. While Prof. Carns took over the duties of this position, she still continued to be the Librarian for Latin American and Caribbean studies (50%) and be affiliated with the International and Area Studies Library. The second challenge was the loss of a civil service staff member, Tony Hynes, who took a position in another unit after receiving an upgrade in late May 2012. As a result, the LLL was without a full-time staff member. Carl Graves, a Library Assistant, joined the staff in early June and while he provided help with circulation desk coverage and functions, his frequent absences due to medical issues, meant that the LLL often lacked a staff member. As a consequence of this staffing crisis, the professional staff members of the LLL were forced to take over the civil service staff duties.

Collection Development

Humanities librarianship is still primarily focused on the acquisition of books, journals, magazines, films, and online tools. The professional staff at the LLL spent most of the last year building the collections in their respective areas. Informal conversations and recent library-based surveys have shown that humanities scholars treasure the UIUC Library primarily for its rich and varied collections. Thus by concentrating on collection development, the librarians met the needs of the campus and supported the mission of the Library. Their collection development activities not only provided faculty and student with library materials for current research and teaching but also for future needs. Acquisitions of note were:

- Avant-garde and experimental film works from the earliest days of cinema up to and including the 1980s, thanks to the release of several very important collections of work on DVD. These works include considerable collections by Gartenberg Media, Index DVD, the Filmmuseum München/Goethe Institute Collection, and Second Run Pictures.
- Bibliothek deutscher Klassiker Database covers the works of major German authors spanning eleven centuries and includes historical, philosophical, theological, political and art history texts plus collections of essays, speeches and other non-literary. This resource, purchase in part with central funds made available through the Library's Office of Collections, is an important source for German scholars.
- Tell Me More Language Learning Software. For a number of years faculty and students at UIUC have requested an online language learning tool. Finding the perfect one for the Library has taken a several years. Last year, with the financial support of several units, the LLL was able to purchase Tell Me More. Within weeks it was a great success around campus and is a very popular software.

Collection Management

Last year the librarians at the LLL acquired a great deal of print material, which needed to be processed, housed and maintained. As stated in the NSM report for the LLL, the collection in the LLL serves as a starting point for research. The bulk of the collection is in the Main Stacks with lesser used items stored at the Oak Street Storage Facility . By the end of the year, the shelves in the LLL were almost to capacity. One challenge, then, was how to best to weed the collection and where to send the materials transferred out of the LLL. Over the next year the librarians will consider these issues. They will also consider how best to maintain control of the collections in the Main Stacks.

Library Instruction

Library instruction is central to the LLL's mission to aid the educational role of the UIUC campus. As the number and complexity of library tools has increased, the need for library instruction by subject specialists has become essential. With deep knowledge of their disciplines and the publication trends for them, subject specialists offer the most comprehensive assistance outside of the teaching faculty. Last year, the librarians at the LLL taught a large number of instructional sessions to a great many students. In many cases, the instruction was for classes that previously had not had library sessions, indicating both the need for instruction as well as the good work by the librarians in promoting their services.

Robert Cagle provided bibliographic instruction and one-on-one consultation for students enrolled in several classes. For instance, he did two sessions for Professor Mara Wade's course on German cinema. Robert also provide instructional sections for Professor Julie Turnock's cinema history class and an advanced seminar on historiography. He also worked individually with a number of graduate students doing dissertation research on various film- and media-related subjects help his audience, whether it be a group or a single individual, to better understand.

Paula Carns taught 17 instructional sessions to 410 in the Department of Spanish, Italian and Portuguese, Department of Germanic Languages and Literatures, and Center for Translation Studies. For details, see attached spreadsheets. In addition, she offered library instruction to students and faculty in one-on-one consultations.

Harriett Green taught 11 instruction sessions to courses in the departments of English and Linguistics, and a digital humanities workshop to an architecture class. She also held a number of one-on-one research consultations with students and faculty throughout the year. See the attached spreadsheet for details.

Reference

Each year the librarians at the LLL answer many reference queries in person, over the phone

or through email, and last year was no different. The location of the unit on the busy second floor led to a great deal more walk-in reference. Paula Carns and Harriett Green also spent several hours each week at the Research, Reference and Scholarly Services' Info Desk to provide coverage and expertise in the humanities. When the Tell Me More language learning software became available, Paula Carns and a graduate assistant Andrew Walsh, the Library's designated contacts for the product, were busy answering technical and usability questions from faculty, staff and students across campus and occasionally made office calls to help patrons. To assist in reference transactions, the librarians, with the help of graduate students, developed and enhanced online guides.

Outreach

Outreach to the UIUC campus and beyond is an important component of the LLL's service profile. To celebrate the LLL's grand opening, the staff hosted a library-wide party in November in the Reading Room. Robert Cagle continued to work with the New York City-based Black Theatre Project, dedicated to compiling and organizing archive of material related to the history of black theatre in NYC, a project that he first started some time ago. Upon completion of the project, Robert will go to New York to attend the opening of a large historical exhibit, complete with screening of long-lost documentaries about this theatrical troupe. Paula Carns hosted a reception for the Center for Translation Studies' fall program on new trends in translation at the LLL. Harriett Green spoke at several English department events for students and faculty, including the New Graduate Student Orientation and the English Student Leadership Council career night. She also co-organized the 2011 Bloomsday celebration with the Rare Book and Manuscript Library staff. Harriett also worked with the Scholarly Commons staff to give a presentation on digital humanities services at the Library at the fall 2011 GSLIS LEEP weekend.

Major accomplishments

Robert Cagle was invited to take part in the Ministry of Culture, Sport, and Tourism's Visiting Scholar program by the Consul General of the Republic of Korea's Chicago branch. He will travel to Korea in September to meet with and interview a number of Korean writers, directors, producers, and film stars. Harriett Green was elected in May 2012 to the position of Member-At-Large in the Literatures in English Section of ACRL.

Graduate Assistants

The LLL employed three graduate assistants, each with 25% appointments: Meredith Drake, Jordan Ruud, and Andrew Walsh. The former was paid on state funds and the latter two were funded with special GSLIS money. Their major duties were:

1. Redesigned, enhanced, and improved the content and usability of the LLL website.

2. Created subject research guides, such as Scandinavian Crime Fiction, Viking Culture, Creative Writing Guide, Language History, Film Study Reference Guide, ENGL 300S: Women and Revolution, ENGL 300X: Medieval Women Writers.
3. Processed gift materials.
4. Assisted in reference services at the LLL
5. Helped with collection development and management
6. Created a list of publishers and online websites for collection development of Colombian materials.

Meeting FY12's Unit Annual Goals

The LLL was extremely successful in meeting its goals for FY12.

1. Further development of website, particular subject guides. The librarians and GAs in the LLL developed a number of research guides. In addition to those listed above in the section on graduate assistants are: Orientation for Graduate Students in German Studies, Orientation for Graduate Students in Scandinavian Studies, and Guide for German Language.
2. Further development of publicity materials. The LLL received a Library's Strategic Communications and Marketing Committee Grant of \$250.00 for the purchase of bookmarks to help publicize its services.
3. Develop collaborations with other units, namely the International and Area Studies Library, History, Philosophy and Newspaper Library, Rare Book and Manuscript Library and Scholarly Commons. Paula Carns was actively involved in the International and Area Studies Library through her appointment as interim librarian for Latin America and the Caribbean. Harriett Green worked with staff at Scholarly Commons to provide research consultations and services for digital humanities.

Unit Annual Goals for FY13.

The Library Executive Committee has charged a New Service Model team to look into merging the LLL with other humanities and humanities-related units in the Main Library, such as the Classics Library, History, Philosophy and Newspaper Library, and Scholarly Commons. The librarians in the LLL will be on the planning team, which will begin its work in Fall 2012. One goal of the unit, then, will be to participate in this NSM and consider the future of the LLL. Another goal is to work more closely with the Scholarly Commons. A third goal will be to weed the circulating collection in the LLL.

II Statistical Profile

1. Facilities

User seating (if applicable)

Tables – 24

Public Workstations – 4

Group Study Rooms – 6

Comfy Chairs – 8
 Other – 2
 Carrels – n/a
 Index Tables – n/a

2. Personnel

Faculty			
Paula Carns	100%		
Harriett Green	100%		
Janice Pilch	100% (departed July 15, 2011)		
Academic Professionals			
Robert Cagle	100%		
Civil Service			
Tony Hynes	100% (departed May 28, 2012)	Senior Library Specialist	
Carl Graves	100% (started May 24, 2012)	Library Assistant	
Graduate Assistants			
Meredith Drake	25%	State Funds	
Jordan Ruud	25%	GSLIS	
Andrew Walsh	25%	GSLIS	
Six Student Assistants	Wage Budget of \$17,000.		

3. User Services

The following data will be generated by the Office of User Services, but please report any additional data that is collected within the unit and is not reflected in centrally collected data.

- Gate Count or Head Count (as reported during FY12 Sweeps Week, or actual for units maintaining continuous statistics).
- Circulation
 - Initial and renewal.
 - Reserves.

- Manual (if applicable) – Report using the web form at:
<https://illinois.edu/fb/sec/1804189>
- Other (if available)
- Reference n/a
- Number of hours open to the public per week
 - Summer II 2011, 40
 - Fall 2011, 54
 - Spring 2012, 54
 - Summer I 2012, 40
- Number of student enrolled in independent studies or practicum experiences supervised by unit faculty or staff, e.g.:

Paula Carns, LIS 592-Independent Study, I student, Summer II 2012

- Credit course rubric and name for any credit-bearing courses taught by unit faculty or staff, and the number of students enrolled:

n/a

Presentations to groups

- Paula Carns, Chrétien de Troyes' *Romans* in Ivory, Lecture to the Department of French, University of Illinois at Urbana-Champaign, November 16, 2011.
- Paula Carns, Collecting Children's Books in Spanish, Lecture to the Children's Resource Center, Graduate College of Library and Information Science, University of Illinois at Urbana-Champaign, December 1, 2011.
- Harriett Green, "Resources in the Literatures and Languages Library," New Graduate Student orientation, Department of English, University of Illinois at Urbana-Champaign, August 12, 2011.
- Harriett Green, English Student Leadership Council career night, University of Illinois at Urbana-Champaign, October 13, 2011.
- Harriett Green, "Creating a Bibliography: Partridge and Brittan, Spiritual Telegraphers of the Age," LIS 511: Bibliography, Graduate School of Library and Information Science, University of Illinois at Urbana-Champaign, February 28, 2012.
- Harriett Green, "Resources in the Literatures and Languages Library," English Student Leadership Council Spring Resources Round Robin, University of Illinois at Urbana-Champaign, March 6, 2012.

- Harriett Green, “Digital Humanities Services at UIUC Library,” LIS 504LEA, Graduate School of Library and Information Science, University of Illinois at Urbana-Champaign, March 1, 2012.

4. Collection Management

As of FY12, we no longer report break-downs of materials added to the collection by physical format.

III Preservation Statistics

AS of FY12, we no longer report detailed preservation statistics.