

### *Searching by Call Numbers (Quick Search)*

The Online Library Catalog offers many different types of searches. The *Quick Search* option is the most basic and efficient manner of searching. Using *Quick Search*, you can enter a call number and then browse call numbers before and after the one you searched.

- 1) Go to [http:// www.library.uiuc.edu/catalog/](http://www.library.uiuc.edu/catalog/)
- 2) Click on *Quick Search*.
- 3) In the *Search for* box, type the call number you wish to find. Include all punctuation; however, if you are searching for a number that begins with a Q. do not type the Q. If the number starts with A, B or C, type the A, B or C.
- 4) From the *Search by* menu, choose *Call Number*.
- 5) Click the *Search* button to view the results of your search. Your search will retrieve the call number you entered and a list of those before and after the one you entered. To view the full record for an item on the list, click on the title.

### *Searching in Other Numeric Fields (Advanced Search)*

The other type of search offered by the Online Library Catalog is the *Advanced Search*. *Advanced Search* is helpful when you know specific item numbers such as ISSN, ISBN, OCLC, GPO Item Number, or Music Publisher number.

- 1) Go to [http:// www.library.uiuc.edu/catalog/](http://www.library.uiuc.edu/catalog/)
- 2) Choose *Advanced Search*.
- 3) In the first *Search for* box, type the ISSN, ISBN, OCLC, GPO Item Number, or Music Publisher number without dashes.
- 4) Click on the *All of These* menu and choose *All of These*. Do not choose *As a Phrase*.
- 5) From the *Search by* menu, choose *ISSN, ISBN, OCLC, GPO Item Number, or Music Publisher Number*.
- 6) Click the *Search* button to view the results of your search. If the search retrieves more than one item, you will see a list of titles. To view the full record for an item, click on the title.

### *Catalog Assistance*

Questions? Please visit “Ask A Librarian” at <http://www.library.uiuc.edu/askus/> to find out how to contact us in person, via phone (217-333-2290), e-mail ([reflib@uiuc.edu](mailto:reflib@uiuc.edu)), or chat.