

## **SUSPICIOUS BEHAVIOR AND PERSONAL SAFETY**

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Although the library is generally a fairly safe part of campus, there are many isolated spaces with the buildings and the surrounding area is not very well lit. In most cases, it is best to trust your instincts about a person or an area.

### **Unusual Behavior, Intoxication, and Other Unruly Actions**

1. Call Campus Police (9-911) then Library Security (\*11) immediately. Give your name, your location, the phone number from which you are calling, and a description of the situation. If possible, **do not** hang up until the dispatcher tells you to do so.
2. Stay at a safe distance from the suspicious person.
3. **Do not** engage in conversation or try to evict the individual.

### **Unsafe Situations**

1. It is best to avoid placing yourself into unsafe situations.
  - a. Keep alert and aware of your surroundings at all times.
  - b. If you go to remote areas of the Library, notify someone of your whereabouts.
  - c. If you leave the building after closing hours, call for a campus escort.
  - d. Secure your office or workspace to the best of your ability when the building is closed.
  - e. Be sure that the desk, filing cabinets, and doors are locked.
  - f. Keep valuables out of sight.