

_____ Semester, 20____ Please check the hours that you are in class or are not available to work

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8:00 am							
9:00 am							
10:00am							
11:00am							
12:00pm							
1:00 pm							
2:00 pm							
3:00 pm							
4:00 pm							
5:00 pm							
6:00 pm							
7:00 pm							
8:00 pm							
9:00 pm							
10:00pm							
11:00pm							
12:00am							

Can you work the entire semester? _____ Will you work weekends? _____ Evenings? _____ Intersession? _____
 Vacation breaks? _____

**Please note that your application will only be kept on file for the duration of the semester of the schedule you have provided.*

Payroll Information:

Please answer the following questions. Your answers will help the Library Human Resources Office retrieve any payroll information you may already have in the system and insure that you will be paid in a timely manner. Failure to accurately record this information could result in a delay of your first paycheck.

Graduate Students:

Do you currently hold or have you been offered a Fellowship, Assistantship, or Scholarship? _____

If so, what department? _____ Date of Award or start date _____

Did you hold one this past academic year? _____

If so, what department? _____ Date of Award or start date _____

Do you have a College Work Study Award? _____

Undergraduate Students:

Have you ever worked at the University Library before? Yes _____ No _____ If yes, which library/unit _____

If yes, dates of employment: from (month/year) _____ to _____

Have you ever worked for any other University dept. or unit? Yes _____ No _____ If yes, dept. _____

If yes, dates of employment: from (month/year) _____ to _____

Ending Salary \$ _____/hr

For use by the Library Human Resources Office

Employment Status:

Hired _____ Start Date _____ Library Worksite _____ Supervisor _____